

**BROCKPORT CENTRAL SCHOOL
BOARD OF EDUCATION
April 5, 2022 (Amended)**

These are the minutes of the Regular Board Meeting held on April 5, 2022. The meeting was called to order at 6:08 p.m. by President Carbone.

The following Board Members were in attendance:

Terry Ann Carbone, President
Jeffrey Harradine, Vice President
Daniel Legault, Board Member
Robert Lewis, Board Member
Kathy Robertson, Board Member
Michael Turbeville, Board Member

Also present were:

Sean Bruno, Superintendent of Schools
Lynn Carragher, Assistant to the Superintendent for Inclusive Education
Jerilee DiLalla, Assistant Superintendent for Human Resources
Rachel Kluth, Ed.D. Assistant to the Superintendent for Secondary Instruction
Jill Reichhart, Treasurer and Finance Director
Darrin Winkley, Assistant Superintendent for Business
Deb Moyer, District Clerk
Gerry Maar
Scott Morrison

Excused:

David Howlett, Board Member

ORDER OF THE AGENDA

Ms. Robertson moved, seconded by Mr. Lewis, the Board of Education approved the order of the agenda. The motion carried 6-0.

MINUTES

Mr. Turbeville moved, seconded by Mr. Lewis, the Board of Education approved the March 15, 2022 Regular Board Meeting minutes. The motion carried 6-0.

Mr. Harradine moved, seconded by Ms. Robertson, the Board of Education approved the March 31, 2022 Special Board Meeting minutes. The motion carried 6-0.

BOARD PRESENTATIONS

None

COMMUNICATION – PUBLIC COMMENT

- Gerry Maar, BOCES 2 Board liaison gave updates from BOCES and thanked our Board of Education for their work and support. He reminded everyone about the BOCES 2 Annual Meeting on April 6.

BOARD REPORTS

None

1. New Business

None

2. Policy Development

The Board of Education discussed the first reading of policies 2.1-2.12. Minor changes were discussed for policies 2.1 and 2.4.

- 2.1 6150 Alcohol, Drugs and Other Substances (School Personnel)
- 2.2 5561 Honors, Awards, Honoraria and Remembrances (remove policy)
- 2.3 5570 Financial Oversight
- 2.4 5571 Financial Accountability: Allegations of Fraud
- 2.5 5572 Audit Committee
- 2.6 5573 Internal Audit Function
- 2.7 5574 Medicaid Compliance Program Policy
- 2.8 5610 Insurance
- 2.9 5620 Inventories & Accounting of Fixed Assets
- 2.10 5630 Facilities: Inspection, Operation and Maintenance
- 2.11 5631 Hazardous Waste and Handling of Toxic Substances by Employees
- 2.12 5633 Gender Neutral Single-Occupancy Bathrooms

3. Instructional Planning & Services

- 3.1 Verbal – Rachel Kluth, Ed.D., Assistant to the Superintendent for Secondary Instruction
 - Dr. Kluth shared ELA testing was completed and preparation is underway for the upcoming Math assessments.
 - Dr. Kluth thanked the high school administration team and Jen Cropro who attended every department chair meeting. She gave current status on assessments inputted into edoctrina. Gap areas and current needs are being looked at as well as summer planning.
- 3.2 Verbal – Lynn Carragher, Assistant to the Superintendent for Inclusive Education and Instruction
 - Ms. Carragher provided an update on annual reviews and CSE meetings. The majority of parents opted for virtual meetings, which has led to better participation. The Office of Inclusive Education is seeing an increase in CSE referrals.
 - Ms. Carragher shared that Paulette Reddick has worked hard to get approval for BCSD to be an Extended School Year provider in case it is needed (approximately 40 students participate).
- 3.3 Mr. Turbeville moved, seconded by Mr. Lewis, the Board approved Consent Items (CSE) 3.31-3.38). The motion carried 6-0.
 - 3.3.1 On February 17, and March 9, 2022, the District Committee on Special Education reviewed students and made recommendations for placement.
 - 3.3.2 On March 3, 11, 23 and 25, 2022, the District Subcommittee on Special Education reviewed students and made recommendations for placement.
 - 3.3.3 On February 4, 22, March 4, 8, 10, 11, 16, 17, 18, 21, and 23, 2022, the Committee on Preschool Special Education reviewed students and made recommendations for placement.
 - 3.3.4 On March 2, 7, and 8, 2022, the Ginther Subcommittee on Special Education reviewed students and made recommendations for placement.
 - 3.3.5 On February 17, March 9, and 10, 2022, the Barclay Subcommittee on Special Education reviewed students and made recommendations for placement.
 - 3.3.6 On March 10, and 14, 2022, the Hill Subcommittee on Special Education reviewed students and made recommendations for placement.
 - 3.3.7 On March 9 and 15, 2022, the Oliver Subcommittee on Special Education reviewed students and made recommendations for placement.
 - 3.3.8 On March 24, 2022, the High School Subcommittee on Special Education reviewed students and made recommendations for placement.

4. Personnel

Ms. Robertson moved, seconded by Mr. Turbeville, the Board approved Personnel items 4.1-4.13. The motion carried 6-0.

CERTIFIED**4.1 Appointments**

- 4.1.1 Christopher Baugher, to be appointed as a Technology Teacher at the high school effective August 31, 2022. Professional certificate in technology education. Probationary period August 31, 2022 through August 30, 2025. This expiration date is tentative and conditional only. In order to be eligible for tenure the employee must meet all requirements of Education Law and corresponding regulations. Annual salary \$52,557.
- 4.1.2 **UPDATE** Sara Wolcott, to be appointed as a long term substitute English Teacher at the high school effective August 31, 2021 through ~~March 31, 2022~~ **April 30, 2022**. Initial certificates in English language arts grades 7-12 and English language arts extension grades 5-6. Annual salary \$37,100 (prorated ~~\$26,429~~, **\$29,860**).

4.2 Resignations

- 4.2.1 Candace Greiner, ELA Teacher at the middle school, to resign effective April 1, 2022.
- 4.2.2 Jennifer Eichas, AIS Teacher at Ginther School, to resign effective April 22, 2022.
- 4.2.3 Tina Harrity, Special Education Teacher at the high school, to resign effective March 30, 2022.
- 4.2.4 Ryan McDonell, Art Teacher at the high school, to resign effective April 1, 2022.

4.3 Substitutes

- 4.3.1 Marcia Bartalo
- 4.3.2 Carter Dauenhauer
- 4.3.3 Claire Rogers
- 4.3.4 John Frenett

4.4 Teacher Immersion Fellowship Program Participants

- 4.4.1 None

4.5 Leaves of Absence

- 4.5.1 None

4.6 Other

- 4.6.1 Christine Howlett, Mentor Teacher, \$300 (prorated April – June).
- 4.6.2 Maria Daley, Mentor Teacher, \$300 (prorated April – June).
- 4.6.3 **Update**, Patricia Arnold, Mentor Teacher, \$500 (prorated Sept – Jan), **\$800 (prorated Sept – April)**.
- 4.6.4 Keri Krull, Mentor Teacher, \$300 (prorated April – June).
- 4.6.5 Jeff Gurbacki, Boys Lacrosse Program Assistant, Level E – Step 2, \$2468.
- 4.6.6 Amy Nesbitt, Freshman Class Advisor, (split w/ Ophardt), Level J – Step 1 \$55 (prorated April – June)
- 4.6.7 Jessica Ophardt, Freshman Class Advisor, (split w/ Nesbitt) Level J – Step 1 \$55 (prorated April – June)
- 4.6.8 – 4.6.15 The following staff to be appointed as a Fitness Center Supervisor at the High School and Hill School effective April 6th, 2021. Rate of \$27.50 per hour.
- 4.6.8 Sundae Avery
- 4.6.9 Maria Belpanno
- 4.6.10 Katelyn Marasco
- 4.6.11 Tara Jackson
- 4.6.12 Christopher Albrecht
- 4.6.13 Amy Nesbitt
- 4.6.14 Scott Nugent
- 4.6.15 Steven Reiss
- 4.6.16 – 4.6.19 The following staff to be appointed as a Student Support Academy Teacher at the Middle School effective April 18, 2022 through April 21, 2022. Rate of \$38.00 per hour.
- 4.6.16 Lisa Rice
- 4.6.17 Amy Phillips
- 4.6.18 Christopher Wilbur
- 4.6.19 James Wallington
- 4.6.20 – 4.6.23 The following staff to be appointed as an Academic Intervention Service Sunset Program Teacher at Hill School effective April 4, 2022 through June 10, 2022. Rate of \$53.00 per hour.

- 4.6.20 Justin Jackson
- 4.6.21 Melissa Norment
- 4.6.22 Natalie McCue
- 4.6.23 Rebecca Rossier
- 4.6.24 – 4.6.25 The following staff to be appointed as an Academic Intervention Service Sunset Program Substitute Teacher at Hill School effective April 4, 2022 through June 10, 2022. Rate of \$53.00 per hour.
- 4.6.24 Lisa Byrne-Emmerson
- 4.6.25 Lauren Raines
- 4.6.26 – 4.6.31 The following staff to be appointed as a Student Support Program Teacher at the High School effective April 18, 2022 through April 21, 2022. Rate of \$38.00 per hour.
- 4.6.26 Scott Hopsicker
- 4.6.27 Jonathan VanHuben
- 4.6.28 Neil Paul
- 4.6.29 Matt Schirmer
- 4.6.30 Thomas Rispoli
- 4.6.31 Jennifer Cropo
- 4.6.32 Resolved, that the Board of Education approves a written agreement between the Superintendent of Schools and an employee of the District, executed on April 1, 2022.

CLASSIFIED

4.7 Appointments

- 4.7.1 Ashley Bianchi, to be appointed as a probationary Bus Driver in the Transportation Department effective April 6, 2022. Rate is set at \$20.00 per hour. Probationary period begins on April 6, 2022 and ends on April 5, 2023.
- 4.7.2 Charles Ricker, to be appointed as a probationary Bus Driver in the Transportation Department effective April 6, 2022. Rate is set at \$20.00 per hour. Probationary period begins on April 6, 2022 and ends on April 5, 2023.
- 4.7.3 Karen Pahman, to be appointed as a probationary Food Service Helper at the High School effective April 6, 2022. Rate is set at \$14.00 per hour. Probationary period begins on April 6, 2022 and ends on April 5, 2023.

4.8 Resignations

- 4.8.1 Mary Steedman, Bus Driver, Transportation Department, resigning effective March 25, 2022.
- 4.8.2 Casandra Courtney, School Aide/Cafeteria Monitor, High School, terminated effective March 18, 2022.
- 4.8.3 Scott Loiacono, Custodian, High School, resigning effective March 22, 2022.
- 4.8.4 Jill Wright, Cleaner, Oliver Middle School, resigning for the purpose of retirement effective May 31, 2022.
- 4.8.5 Sally Swanger, Food Service Helper, High School, resigning effective March 28, 2022.
- 4.8.6 Alona Melendez, School Aide/Cafeteria Monitor, High School, terminated effective April 1, 2022.

4.9 Substitutes

- 4.9.1 Mary Scutella, School Aide
- 4.9.2 Jill Wright, Cleaner
- 4.9.3 Mary Ann Kramer, Bus Attendant (working towards CDL)
- 4.9.4 Caleb Christiansen, Student Cleaner
- 4.9.5 Lillyanna McNamee, School Aide

4.10 Volunteers

- 4.10.1 Megan Baker
- 4.10.2 Sara Berlin
- 4.10.3 Ashley Bianchi
- 4.10.4 Tamara Bonisteel
- 4.10.5 Joanne Brown
- 4.10.6 Jennifer Carpenter

- 4.10.7 Ashley Colby
- 4.10.8 Jennifer Corey
- 4.10.9 Ashley Decker
- 4.10.10 Amanda Folwell
- 4.10.11 Jeffrey Gurbacki
- 4.10.12 Matthew Heyden
- 4.10.13 John Izzo
- 4.10.14 Dawn Jones
- 4.10.15 Sylvanna King
- 4.10.16 Patrick Maar
- 4.10.17 Nancy Maier
- 4.10.18 Jennifer Manard
- 4.10.19 Alicia Manktelow
- 4.10.20 Amanda Mason
- 4.10.21 Mary Mastin
- 4.10.22 Desiree Mastrodonato
- 4.10.23 Cody Miller
- 4.10.24 Charles Modzelewski
- 4.10.25 Nina Nguyen
- 4.10.26 Shawn Phillips
- 4.10.27 Mariahn Plesh
- 4.10.28 Charles Reaves
- 4.10.29 Andrea Scharping
- 4.10.30 Vernon Scharping
- 4.10.31 Amy Stoltz
- 4.10.32 Kelly Thompson
- 4.10.33 Sierra Thurston
- 4.10.34 Karen Underwood
- 4.10.35 Breanna Wahl
- 4.10.36 Angela Way
- 4.10.37 Nydia Zukaitis

4.11 College Participants

None

4.12 Leaves of Absence

None

4.13 Other

None

5. Financial

- 5.1 Verbal – Jill Reichhart, Director of Finance
 - Ms. Reichhart shared there is a Budget subcommittee meeting next week.
- 5.2 Mr. Turbeville moved, seconded by Mr. Legault, RESOLVED, that the Board of Education approve the Construction Management Services for the 2021 Capital Improvement Project to Turner Construction Company in the amount of \$606,251.00. Mr. Lewis shared he would vote “no” because he would like to see multiple quotes be obtained for this contract. Mr. Harradine noted we are in compliance with policy for professional services contracts and he did not believe it was appropriate to add this requirement without first reviewing the rationale of the applicable policy. The motion carried 5-1 (Ms. Carbone, Mr. Harradine, Mr. Legault, Ms. Robertson, and Mr. Turbeville voted in favor; Mr. Lewis opposed).
- 5.3 Mr. Harradine moved, seconded by Mr. Legault, RESOLVED, that the Board of Education of Brockport Central School District, Brockport, New York, be and hereby is authorized to expend the sum set forth in the total amount of \$89,417,493 as the proposed budget 2022-2023 and \$87,930,808 as the proposed contingent budget for the 2022-2023 school year. The motion carried 6-0.
- 5.4 Mr. Turbeville moved, seconded by Mr. Lewis, RESOLVED, that the Board of Education approve the Financial Statements of Extraclassroom Activity Funds for the Hill School, Oliver Middle School and High

School for February 2022. The motion carried 6-0.

- 5.5 Mr. Turbeville moved, seconded by Ms. Robertson, RESOLVED, that the Board of Education approve the Treasurer's Report for the month of February 2022, as submitted and prepared by District Treasurer, Jill Reichhart. The motion carried 6-0.
- 5.6 Mr. Turbeville moved, seconded by Ms. Robertson, RESOLVED, that the Board of Education approve the Financial Report for the month of February 2022, as submitted and prepared by District Treasurer, Jill Reichhart. The motion carried 6-0.

6. Physical Plant, Safety & Security, Transportation and Support Services

- 6.1 Verbal – Darrin Winkley, Assistant Superintendent for Business
- Mr. Winkley provided a project update. Survey crews and geo tech collecting dimensions and soil testing for the 2021 Capital Project.

7. Human Resources

- 7.1 Verbal – Jerilee DiLalla, Assistant Superintendent for Human Resources
- Ms. DiLalla shared the Office of Human Resources is starting recruitment efforts to fill teacher vacancies for fall. April 6 is a virtual Rochester area recruitment day with 27 interviews scheduled.
 - Ms. DiLalla shared that first round interviews are being conducted this week for Ginther principal.

8. Report of the Superintendent of Schools

- 8.1 Verbal – Sean C. Bruno, Superintendent of Schools
- Mr. Bruno thanked Mr. Maar for coming to our Board meeting and for his long-term support of BCSD.
 - He shared his excitement of having 37 approved volunteers and thanked the Board.
 - Mr. Bruno shared how nice it is to see athletes on fields and students on the playgrounds.

9. Board Operations

- 9.1 2021-22 Board of Education Meeting Schedule
- 9.2 2022-23 Budget Development Calendar
- 9.3 2021-22 MCSBA Calendar
- 9.4 By unanimous consent, the Board approved votes of the Annual Election members to the Monroe 2-Orleans BOCES Board.

The Board of Education of the Brockport Central School District, at a meeting duly called and held on April 5, 2022, which six members were present and one was absent, and at which a quorum was present and voting throughout, took the following action:

RESOLVED: to cast one vote for the election of Gerald Maar, resident of the Brockport Central School District, as a member of the Monroe 2-Orleans BOCES board for a term of office which will begin on July 1, 2022 and end June 30, 2025.

RESOLVED: to cast one vote for the election of Dennis Laba, resident of the Gates Chili Central School District, as a member of the Monroe 2-Orleans BOCES board for a term of office which will begin on July 1, 2022 and end June 30, 2025.

RESOLVED: to cast one vote for the election of Trina Lorentz, resident of the Holley Central School District as a member of the Monroe 2-Orleans BOCES board for a term of office which will begin on July 1, 2022 and end June 30, 2025.

- 9.5 Mr. Harradine moved, seconded by Mr. Legault, RESOLVED, that the Brockport Central School District approves the proposed 2022-23 Monroe 2-Orleans BOCES administrative budget of \$8,673,365.

Whereas, the Central School District is a component district of the Monroe 2-Orleans Board of

Cooperative Educational Services, and

Whereas, Education Law as amended in 1993 requires that the administrative budget of BOCES be approved by a majority vote of the component districts, and

Whereas, the Monroe 2-Orleans BOCES proposed 2022-23 administrative budget of \$ 8,673,365 represents a 3.7% increase over the 2021-22 administrative budget of \$ 8,362,133 and

Whereas, the net cost to be billed to the districts will be \$8,023,365, which represents a 5.4% increase over the 2021-22 billing cost; therefore be it

The motion carried 6-0.

10. Old Business

None

11. Other Items of Business

None

12. Round Table

- Ms. Robertson was thrilled to drive on campus and see student athletes outside practicing.
- Mr. Lewis shared he had fun reading to Ginther students and appreciates the Ginther School staff. He also had an opportunity to accompany his niece, a park ranger at Yellowstone National Park, who presented to Chris Albrecht's class.
- Mr. Turbeville shared he watched the Varsity Boys Baseball game and the field looked fantastic. Staff are doing a great job!
- Mr. Legault is also very impressed with seeing everyone out on campus.
- Mr. Harradine shared he attended the Evening of Jazz on Friday at the high school where our fifth grade through high school students plus other districts and the Brockport Big Band performed. The music was great and the Band Boosters did a great job!
- Ms. Carbone shared it was a highlight of the year to read to kindergarten students.

13. Executive Session

- 13.1 Mr. Turbeville moved, seconded by Mr. Legault, the Board adjourned the regular meeting at 6:47 p.m. to enter into Executive Session for the purpose of discussing the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation. The motion carried 6-0.


Mr. Turbeville moved, seconded by Mr. Legault, the Board entered into executive session at 6:59 p.m. The motion carried 6-0.

Mr. Harradine moved, seconded by Mr. Turbeville, the Board adjourned executive session and entered into regular session at 8:58 p.m. The motion carried 6-0.

14. Adjournment

- 14.1 Mr. Legault moved, seconded by Mr. Turbeville, the Board adjourned the meeting at 8:59 p.m. The motion carried 6-0.

Prepared by:


Debra S. Moyer, District Clerk

5-4-22
Date